



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

May 12, 2021

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of April 13, 2021

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month Ending April, 2021

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Approval of the Collective Bargaining Agreement
- 2) Approve Brush Run WPCP UV Disinfection and Phosphorus Removal Upgrades – General Contract – Change Order No. 2 for Lone Pine Construction for \$24,306.59
- 3) Approval to enter into the Developer's Construction Agreement with Kinsdale Land Partners for Sugarbrooke Plan of Lots
- 4) Acceptance of Tomahawk Sewers for Ownership
- 5) Accept 2020 Financial Audit

ADJOURNMENT:



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REGULAR MEETING

May 12, 2021

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Absent from the meeting: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc., Liz Lackey, HRG Engineers

APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 13, 2021 Board Meeting.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

VISITORS: None.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported he is monitoring recent announcements of governmental funding for infrastructure projects. Management has had conversations with the Township Management in regards to sewer project funding.

Mr. Hanley and Management presented the formal inquiry from Cecil Township requesting consideration from PTSA to accept existing flows from Cecil Township into the Brush Run WPCP via a sanitary force-main. A separate but similar request has also been received from a developer proposing flows from a large parcel in Bethel Park (Quigley Property) on McMurray Road be accepted into the Brush Run Sanitary System and WPCP. Mr. Hanley indicated an evaluation of existing capacity to project buildout of Peters Township would need to be performed in greater detail. The plant is currently obtaining a rerate with the PaDEP to 2.3 MGD. There was discussions regarding the requestors paying for engineering evaluation of capacity requirements and availability, inter municipal agreements, tapping fees to be charged, and space for expansion of the existing facility in order to accommodate additional future flows. Mr. Chucuddy indicated the area South East of our current parking lot is planned for future digesters, as the plant was designed to convert the existing digesters to aeration in order to go to 3 MGD. The Board directed Management to respond to both entities to further investigate viable options. Any engineering fees for investigations shall be paid by the entity requesting capacity for their sewage flows.

Mr. Hanley reported on the Stonehenge project. There are a few items regarding restoration that need to be finished in order to close out the project. There is retainage being held on this project.

Mr. Hanley reported the status of the Piney Fork 537 Plan. It was decided not to pursue obtaining the limited access driveway permit because of the permit expiration. HRG will provide a letter for the file regarding the driveway permit application review comments from PaDOT.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring indicated the Laborers Collective Bargaining Agreement has been finalized, and recommended approval of the agreement.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Cindy McAlister, Administrative Assistant

Motion: To approve the Construction, General Laborers & Material Handlers, Local Union #1058 agreement for the term from February 1, 2021- January 31, 2026.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells.

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the ALCOSAN Marella Manor COA. There have been several conversations with Mr. Hanley, Management, and the PADEP in regards to a developing five-year Corrective Action Plan (CAP) for the Authority in lieu of a Consent Order Agreement (COA). The Authority has begun a flow monitoring study in the Marella Manor area, and HRG is working on draft CAP plan for the DEP's review. The plan is to include studies of wet weather events, inspections of the sewer manholes and the main lines, and addressing the private laterals previously identified as contributing I&I.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. The project is slightly behind schedule but anticipated to be completed within the overall permit compliance. Preliminary start-up and testing has begun. Change Order No. 2 (General Contractor) was presented for a multitude of items. The most substantial item was the UV influent chamber inlet opening enlargement. This modification is necessary to maintain the plant's hydraulic capacity. This work was identified post-bid, therefore, it would have been included in the general contract had it been identified prior to bid. Management recommended approval of the change order. Mr. Grimm expressed his concerned why this item was left out of the contract by the engineer. There was a brief discussion on this topic and the Board requested more clarification from GHD on this topic.

Motion: To approve the General Contractor's Lone Pine Construction Inc. change Order No. 2 in the amount of \$24,269.23 for the various items as listed in the Change Order 2.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Mr. Jenkins reported Mr. Paff, (certified operator), has decided to end his employment after 39 years. Management will be pursuing a potential candidate from the last round of interviews to sustain the staffing needs.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported that State Pipe Services has completed the original work in the 2021 Grout and CIP Repair Contract and pay request #2 is on the list of expenditures for approval of payment. Some additional work remain.

Mr. Chucuddy reported the status of the Tomahawk Plan. An additional easement was required because the sanitary sewer went outside the original easement across lot 4. Mr. Chucuddy recommended acceptance of the sanitary sewers for ownership.

Motion: To acceptance of the Tomahawk Plan sanitary sewers for ownership, contingent upon delivery of the required closeout documents.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry indicated the 2020 Audit is completed, and recommended acceptance of the report.

Motion: To approve the 2020 Audit as completed by Guthrie, Belczyk & Associates, PC.
 Moved by Mrs. Kaminsky, Seconded by Mr. Burns
 Vote: Motion carried by unanimous vote (summary: Yes =4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2021.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$466,609.91 from the following funds:
 Moved by Mrs. Kaminsky, Seconded by Mr. Burns
 Vote: Motion carried by unanimous vote (summary: Yes =4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: 6330 through 6378 and ACH	\$129,714.79
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$10,263.26
CFS Capital Improvement Fund	Requisition 2021-4	\$244,431.93
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment	\$2,199.93
PV Request	PV Loan Draw –Conveyance System Project	\$0
	Total	\$466,609.91

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 8:09 p.m.
 Moved by Mrs. Kaminsky, Seconded by Mr. Wells
 Vote: Motion carried by unanimous vote (summary: Yes =4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and Joseph A. Wells

Respectfully Submitted,
 Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Kaminsky	To approve the minutes of the April 13, 2021 Board Meeting.	Approved
2	Kaminsky	Wells	To approve the Construction, General Labors & Material Handlers, Local Union #1058 agreement for the term from February 1, 2021-January 26, 2026.	Approved
3	Burns	Kaminsky	To approve the General Contractor's Lone Pine Construction Inc. change Order No. 2 in the amount of \$24,269.23 for the various items as listed in the Change Order 2.	Approved
4	Wells	Burns	To acceptance of the Tomahawk Plan sanitary sewers for ownership, contingent upon delivery of the required closeout documents.	Approved
5	Kaminsky	Burns	To approve the 2020 Audit as completed by Guthrie, Belczyk & Associates, PC.	Approved
6	Kaminsky	Burns	To approve disbursements in the amount of \$466,609.91.	Approved
7	Kaminsky	Wells	To adjourn the Board Meeting at 8:09 p.m.	Approved -